



Volunteer Application Form
PLEASE PRINT LEGIBLY

Today's Date: _____

Name: _____

Mailing Address: _____

Telephone: (h) _____ (c) _____ (w) _____

Email address: _____

Age: __ Under 18 __ 18 – 55 __ 56 – 65 __ Over 65 Preferred method of contact: _____

Emergency contact information:

Name: _____ Phone _____

Education background: _____

Special skills (examples: website design, electrician, plumber, construction, teacher, etc.):

Current Occupation: _____

The following are areas in which volunteer assistance is needed. Please circle all the area's you are willing to volunteer with and then rank the top three areas where you would most like to volunteer.

Exterior: mowing lawns (both at the visitor center and at the headquarters), mowing the walking trails, weeding the butterfly garden, weeding around buildings, filling and cleaning birdfeeders, fence removal and installation, painting, trash pickup, general light repairs outside the buildings, vehicle maintenance (washing and vacuuming the interiors), window washing, sidewalk cleaning (washing in summer, scooping in winter)

Interior: answering phones, stamping gift bags, working in gift shop (stocking shelves, taking inventory, making sales, helping customers find items), assisting with set up for meetings and special events, dusting, sweeping, window washing, maintaining tourism information, general office duties, cleaning restrooms and emptying trash midweek, general light repairs/maintenance within the buildings

Special Events: Special events vary with the seasons. Below are a couple of examples:

Crane Season: this is “the big one”, the time of year when we need the most volunteers. Among the jobs we need to fill in March are: viewing blind tour guides, snack bar workers, greeters for our visitors, gift shop workers (help with the making sales, keeping the shelves stocked, and helping customers find the items they are wanting), interim building maintenance (making sure the trash cans are emptied, restrooms stocked with paper, etc.), and front desk help (answering phones, registering people for crane viewing tours, answering questions, etc.)

Other special events might require helping set up and tear down room arrangements, decorating the building inside and out, selling and taking tickets, leading tours on the walking trails, giving short programs to school groups

Please name the top three areas you would most like to work:

Please name the least favorite area’s you would like to work (or can work due to any physical limitations):

At what times are you available for volunteering? (please circle)

prefer weekends:	mornings	afternoons	evenings
prefer weekdays:	mornings	afternoons	evenings
Special events only	School holidays	Flexible	

Times or days when I **cannot** volunteer:

Please mail to: Crane Trust Nature & Visitor Center
ATTN: Volunteer Coordinator
9325 S Alda Rd
Wood River, NE 68883

Questions? Call (308) 382-1820